

SUBMISSION GUIDELINES

ELECTRONIC MANUSCRIPT SUBMISSIONS

- On the top of each page, include a header with author's name, phone, email and book title as well as the page number, in grey and 8pt.
- Typeface should be 12 point (Arial) and the text should be double-spaced to allow for editing.
- A title page with the title, subtitle and number of words plus the writer's full contact details is essential.
- Begin pagination on the first page of the story not the title page.
- Make every effort to edit your own work before submission: sloppy spelling, grammar and punctuation will make you no friends here.
- Email the manuscripts as an MS Word file to <u>Submissions@shootingstar.pub</u> with the Submission Form

HARD COPY MANUSCRIPT SUBMISSIONS

As above AND

- Use one side of the paper only.
- Do not fasten or bind the document in any way. Loose leaf only.
- Do not fold the document. Use a sturdy business sized A4 envelope or a post pack.

ILLUSTRATION/PICTURE SUBMISSIONS

If you are submitting illustrations with your manuscript please do not send hard copy originals. Please copy and print and send them with your hard copy.

If you are submitting electronically please ensure the following formats are adhered to:

- 300dpi hi resolution TIFF.
- CMYK (colour) or greyscale (black and white).

If your file is large (over 5MB) please include a link to a DropBox, WeTransfer site or other file sharing option.